



September 1, 2021

Dr. Bruce Frank  
Task Force Chair  
Southern Baptist Convention  
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Dr. Ronnie Floyd  
President and CEO  
Southern Baptist Convention  
Executive Committee  
[President@SBC.net](mailto:President@SBC.net)

*VIA EMAIL*

Dear Dr. Frank and Dr. Floyd,

### **Engagement**

1.1 This letter confirms that, in accordance with the mandate given by the Southern Baptist Convention (“SBC”) Messengers, the Task Force of the SBC has retained Guidepost Solutions LLC and its agents (collectively, “Guidepost”), to conduct an independent investigation into the Executive Committee of the SBC (the “Engagement”) and an audit of the procedures and actions of the Credentials Committee under the terms and conditions set forth in this engagement agreement (the “Agreement”).

### **Scope of Engagement**

2.1 In accordance with the Motion passed by the Southern Baptist Convention (“SBC”) Messengers at the SBC Convention in June 2021 (“SBC Motion”), the purpose of the Engagement is for Guidepost to conduct an independent investigation into the Executive Committee of the SBC, and an audit of the procedures and actions of the Credentials Committee.

Specifically, and as directed by the SBC Motion, Guidepost will investigate:

- Allegations of abuse by Executive Committee members.
- Mishandling of abuse allegations by Executive Committee members between January 1, 2000, to June 14, 2021.
- Allegations of mistreatment of sexual abuse victims by Executive Committee members from January 1, 2000, to June 14, 2021.

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- **Patterns of intimidation of sexual abuse victims or advocates from January 1, 2000, to June 14, 2021.**
- **Resistance to sexual abuse reform initiatives from January 1, 2000, to June 14, 2021.**

In addition, Guidepost will perform an audit of the procedures and actions of the Credentials Committee after its formation in mid-June 2019, using best standards and practices designed to ensure accountability, transparency, and care for the wellbeing of survivors of sexual abuse.

**2.2 The key principles of Guidepost’s work will include but not be limited to the following best practices:**

- **Trauma-Informed Survivor and Witness Interviews: Compassion and Care.**
- **Anonymity and Confidentiality for Survivors and Witnesses, where permitted by law.**
- **Independence: No Attorney-Client Privilege.**
- **Transparency: Public Report.**
- **Dedicated, Publicly-Advertised, Reporting System for Survivors and Witnesses to Contact Guidepost and Provide Information.**
- **Voluntary Listening Sessions, Focus Groups and Sexual Abuse Climate Survey: Create Understanding of Methodology, Approach, and Process and Gather Community Feedback.**
- **Structural Audit and Practical Recommendations that are Trauma-Informed and Scripturally Guided.**
- **Commitment to Provide the SBC with a Comprehensive Framework to Implement Sexual Abuse Reforms in a Fully Transparent Manner.**

**2.3 Though the Task Force is overseeing the investigation, Guidepost will remain independent of the Task Force, the SBC, the Executive Committee, and the Credentials Committee. No attorney-client relationship will be formed between Guidepost and the Task Force, the SBC, the Executive Committee, or the Credentials Committee. Accordingly, communications between Guidepost (including its employees and agents) on the one hand, and the Task Force, the SBC, the Executive Committee, and/or the Credentials Committee will not be protected by the attorney-client privilege. Guidepost will document in its written report whether any person or entity has withheld access to information, documents, records, facilities and/or employees, officers, agents, or others through a claim of attorney-client privilege or the attorney work product doctrine, particularly if claimed by the SBC, the Executive Committee, the Credentials Committee, the Task Force, or any member of the aforementioned.**

**2.4 At the conclusion of the investigation and audit, Guidepost will prepare a complete set of factual findings and a comprehensive recommended framework within which the SBC can operate in order to continue to address the concerns raised by the SBC Motion in a transparent, accountable, and scriptural manner that prioritizes survivor support and care and enhances practices for the prevention of sexual abuse, harassment, and violence.**



2.5 No later than thirty days prior to the 2022 SBC Annual Meeting, Guidepost will provide this report to the Task Force. No member of the Task Force, the SBC, the Executive Committee, or the Credentials Committee shall be permitted by Guidepost to edit the report prior to its public release. A written report will be made public in its entirety prior to the 2022 SBC Annual Meeting.

2.6 To ensure appropriate levels of independence for the Guidepost investigation and audit, the Task Force, the SBC, the Executive Committee, or the Credentials Committee, or any member thereof, will not request, receive, or claim ownership of Guidepost's work product, including but not limited to interview notes, internal memoranda, and draft, non-public reports.

2.7 Guidepost's investigative process will include interviews of survivors, witnesses, and others, as well as reviews of existing and new documentation and evidence. Survivor and witness interviews will be trauma-informed and will offer privacy and confidentiality if desired and permitted by law. The SBC, Task Force, Executive Committee, the Credentials Committee, and members of the aforementioned will not have access to names of, or identifying information about, survivors or witnesses without the consent of the survivors or witnesses.

2.8 Guidepost will establish an independent, 24/7 reporting mechanism to facilitate communication, either anonymously or otherwise, with Guidepost and encourage all those with relevant information to come forward. The establishment of the reporting mechanism will be publicized by the Task Force to the SBC community and the public, including the contact information for the 24/7 reporting mechanism established for contacting Guidepost, and the email and mail addresses designated by Guidepost. Such notice shall inform the SBC community and the public that they may communicate with Guidepost anonymously or in true name, and that the SBC community and the public shall be protected from retaliation and not be penalized in any way or form for providing information to Guidepost. In addition, such notice shall direct that, if anyone is aware of any violation of any law or any unethical conduct that falls under the scope of this investigation and audit, that the individual is encouraged to report such violation or unethical conduct to Guidepost.

2.9 In order to provide appropriate support for survivors, Guidepost will consult with the Task Force to create a dedicated and trauma-informed resource to assist survivors by serving as an additional reference and communication point for the survivors during the investigation, including but not limited to assisting with access to accurate information and support. Guidepost will subcontract for this resource.

### **Access to Information**

3.1 Guidepost shall have the authority to take such reasonable steps, in Guidepost's view, as necessary to be fully informed about the operations of the SBC, the Executive Committee, and the Credentials Committee as is required by this Agreement.

3.2 The SBC and the Task Force will take all reasonable steps to ensure that all relevant persons within the SBC, the Executive Committee, the Credentials Committee, and the



Task Force cooperate fully with Guidepost and provide Guidepost with access to all relevant records, documents, reports, systems, software and hardware, or other information that Guidepost may seek in the performance of its duties hereunder. In the event that any such officer, employee, agent, or consultant fails to cooperate with Guidepost or withholds from Guidepost the access described above, the Task Force shall take appropriate action regarding said lack of cooperation and endeavor to obtain cooperation.

3.3. Guidepost will treat and maintain as confidential and private all information that has been or will be communicated or provided to Guidepost relating to any survivor or witness identity and will not reveal or utilize it in any way except with appropriate survivor approval; provided, however, that, subject to the provisions of Article 6 of this Agreement, Guidepost may reveal such information pursuant to a lawful, final judicial or administrative order. Upon receipt of any government process requesting such information, Guidepost will provide notice to the Task Force. In addition, when possible and to the extent permissible by law under the circumstances, Guidepost and this Agreement requires the Task Force to challenge such process to protect the anonymity of all anonymous survivor identities at their sole expense.

#### **Indemnification**

4.1 The SBC shall indemnify Guidepost, its officers, directors, employees, shareholders, agents and all persons and entities hired by Guidepost in connection with the services described in this Agreement (all of the foregoing are collectively referred to herein as the "Guidepost Indemnified Party (ies)") to the fullest extent permitted by law and shall hold any and all of them harmless, for, from and against any and all loss, liability, judgment, costs and/or expenses (including reasonable attorneys' fees and other costs of defense) resulting from investigations instituted, claims made and/or lawsuits filed against and/or all of the Guidepost Indemnified Parties which are related to the performance of any service in connection with this Agreement. Upon request of a Guidepost Indemnified Party, the Task Force shall advance any expenses reasonably requested by such Guidepost Indemnified Party in defending any such proceeding or claim (or threatened proceeding or claim) to the maximum extent permitted by law. The Task Force's obligations under this section shall survive the termination of this Agreement.

#### **Lawful Conduct and EU-U.S. Privacy Shield Program**

5.1 In the course of the Engagement, Guidepost shall not knowingly engage in any activity, undertaking, or project that is unlawful or illegal under U.S. law or the laws of the place in which the activity occurs.

5.2 Guidepost has EU-U.S. and Swiss-U.S. Privacy Shields documenting its intent to comply with the requirements of the EU-U.S. and Swiss-U.S. Privacy Shield Frameworks, in any engagement to which the Privacy Shield Framework is applicable. Our Privacy Shield Policies appears on our website ([www.guidepostsolutions.com](http://www.guidepostsolutions.com)).



5.3 For any Engagement involving the export of Personal Data from the European Union, the European Economic Area and their member states, Switzerland and the United Kingdom, Task Force recognizes Task Force is the Data Controller as that term is used under the General Data Protection Regulation 2016/679 of the European Union. Task Force Regents recognizes and agrees that Task Force has sole responsibility to provide any notice which may be required by any applicable law to the subject of the Engagement, including a link to the Guidepost Privacy Shield.

#### **Subpoena or Third-Party Efforts to Thwart the Engagement**

6.1 Guidepost shall notify the Task Force of any effort (a) either by subpoena or otherwise to gain access to information, documents, materials, or work product, or information of any kind in the possession of Guidepost that has been generated, obtained, or learned as a result of the work performed by Guidepost under the Engagement, or (b) to otherwise stop, interrupt, or interfere with the performance of Guidepost's work in connection with the Engagement, whether by judicial action or other means. To the extent feasible and permissible by law under the circumstances, Guidepost shall follow lawful directions from the Task Force with respect to Guidepost's response to any such effort. Consistent with paragraph 3.3 above, unless the survivor provides express consent, Guidepost shall not reveal information about their identity gathered during the monitorship absent a lawful, final judicial or administrative order.

6.2 The SBC agrees to pay, reimburse, indemnify, and/or hold harmless Guidepost for all Guidepost time charges, fees, costs, reasonable attorney's fees and disbursements that may be incurred or generated by Guidepost or that may arise out of or relate to any effort that Guidepost may undertake in response to any effort or judicial process or pursuant to any direction from you as provided above in paragraphs 3.3 and/or 5.1.

6.3 The SBC agrees to indemnify Guidepost for any actions, judgments, or claims against Guidepost arising out of the Engagement, including but not limited to reimbursement for all Guidepost time charges, fees, costs, reasonable attorney's fees and disbursements and defense or other costs associated with any such actions, judgments, or claims, unless and until it were to be finally adjudicated that Guidepost's actions were negligent, tortious, or beyond the scope of the Engagement.

#### **Guidepost Liability**

7.1 In no event shall Guidepost be liable to the SBC, the SBC Executive Committee or Task Force for any claims for incidental, special, indirect, or consequential damages of any nature connected with or resulting from Guidepost's performance of the Engagement under this Agreement and the Task Force waives any and all right it may have to hold Guidepost liable for any such damages.



# Guidepost

## Fees

8.1 Unless you request otherwise in writing, Guidepost shall bill the Task Force monthly and Guidepost's bills shall include a description of the tasks performed and time worked by each person working on the Engagement, as well as a statement of the total amount of out-of-pocket expenses and disbursements incurred with subtotals by category. Unless otherwise requested by you, Guidepost's bills will be sent to Dr. Frank's attention at the above email address.

Guidepost acknowledges and agrees that although the Task Force is the Client under the Engagement, the SBC shall be solely responsible for all fees, charges, costs, interest, expenses, and indemnification liabilities incurred or due hereunder, including without limitation those incurred or due under sections 4.1, 6.2 and 8 in its entirety. Guidepost will look solely to the SBC for payment of all such fees, charges, cost, interest, expenses, and indemnification obligations hereunder, and hereby releases the Task Force of any liability thereof. Any reference herein to payments required of or to be made by Task Force or Client are deemed to be the payment obligations of the SBC.

8.2 Our discounted professional rates for the services to be performed under this Engagement will be between the range of \$200 - \$575/hour depending on the Guidepost team member performing the services.

We will bill you a separate charge for any actual out of pocket costs, such as travel expenses and other disbursements. Other expenses that are generated as part of the internal services that we utilize in our office, including database fees, will be allocated in a way to fairly reflect your usage of and benefit from those services.

8.3 The Task Force will process Guidepost's billings promptly and will remit payment to Guidepost within thirty days after an invoice is received by you. Payments should be sent to Guidepost Solutions LLC, 260 Madison Avenue, Third Floor, New York, NY 10016. Instructions for payment by wire transfer will be provided upon request.

8.4 If bills remain outstanding for more than thirty (30) days, Guidepost reserves the right to stop all work.

8.5 If Guidepost must engage counsel or otherwise expend funds to collect bills over 60 days old, the SBC agrees to reimburse Guidepost for all associated fees and costs, plus interest on the outstanding balance.

8.6 Certain of Guidepost's services may be subject to mandatory state or local sales taxes.



### **Conflict of Interest**

9.1 The Task Force agrees that the Engagement and any assignments performed thereunder to assist the Task Force pertain to a discreet matter, and that our undertaking any assignment pursuant to this Agreement would not provide a basis for precluding our future services for clients adverse to the Task Force on matters that are not substantially related to the matter Guidepost is handling as part of this Engagement.

9.2 Guidepost is not aware at this time of any conflict of interest that would preclude Guidepost from providing services to the Task Force in this Engagement. Should Guidepost become aware, however, of any such conflict, upon reasonable notice to you, Guidepost may withdraw from and terminate the Engagement at that time. In that event, the SBC agrees to pay and/or reimburse Guidepost for all fees, out-of-pocket expenses, disbursements, and applicable taxes accrued or incurred as of the date of such withdrawal, including but not limited to all fees, out-of-pocket expenses, disbursements, and applicable taxes associated with the transition, if any, from Guidepost to a replacement provider of the same or similar services provided by Guidepost as part of this Engagement.

### **Termination**

10.1 The agreements, terms, and understandings set forth in this letter shall survive the termination of any and all work performed pursuant to the Engagement.

10.2 Either party may terminate the Engagement upon 30 days written notice to the other. Termination shall become effective 30 days following the date any such notice is received by the other party. If the Engagement is terminated, the SBC agrees to pay and reimburse Guidepost pursuant to the terms set forth in this Agreement for all fees, costs, and disbursements accrued or incurred as of the effective date of the termination.

10.3 Pursuant to its Records Management Policy ("RMP"), at the conclusion of the Engagement, Guidepost will notify you that the Engagement is closed, and that it will return to you any material provided by you, or if you do not respond to our inquiry, we will, after 30 days, or if you so direct, destroy such material. Materials which we are required to maintain, according to the RMP, will be electronically or physically maintained for the required period, after which they too will be destroyed.

### **Jurisdiction and Applicable Law**

11.1 The parties consent to the jurisdiction of the federal, state, and local courts in or for the County of New York, State of New York.

11.2 The interpretation and application of the terms of this Agreement shall be governed and construed according to the laws of the State of New York as specified in the previous paragraph, excluding (to the greatest extent a court of such state would permit) any rule



of law that would cause application of the laws of any jurisdiction other than the law of the state so specified.

### **Arbitration**

12.1 At the option of Guidepost or the Task Force, any disagreement or controversy arising out of or relating to this Agreement and/or Engagement, including but not limited to any dispute concerning Guidepost's fees or expenses, can be submitted for resolution to arbitration before three arbitrators according to the then prevailing Commercial Rules of the American Arbitration Association. The arbitration shall be held in the location specified in paragraph 10.1 above. The award rendered in said proceeding shall be made in writing and shall be final and binding upon both parties and judgment upon the award may be entered in any court having jurisdiction thereof. The arbitrators shall award reasonable attorneys' fees and the costs of the arbitration to the prevailing party, except that the fees and expenses of the arbitrators, if any, shall be borne equally by the parties. At the request of any party, the arbitration will be conducted in secret.

12.2 The arbitrators shall not have authority to amend, alter, modify, add to, or subtract from the provisions of this Agreement. The award of the arbitrators, in addition to granting the relief prescribed above and such other relief as the arbitrators may deem proper, may contain provisions commanding or restraining acts or conduct of the parties or their representatives and may further provide for the arbitrators to retain jurisdiction over the Agreement and the enforcement thereof. If any party shall deliberately default in appearing before the arbitrators, the arbitrators are empowered, nonetheless, to take the proof of the party or parties appearing and render an award thereon. The arbitrators shall state in writing the reasons for their award.

### **No Waiver**

13.1 Guidepost's failure to put into effect, exercise, or enforce (in a timely manner or otherwise) any term, condition, or provision of this Agreement shall not be deemed to be a waiver of such term, condition, or provision, or of Guidepost's right to enforce it.

### **Signings and Headings**

14.1 Should any part of this Agreement be rendered or declared illegal, legally invalid, or unenforceable by a court of competent jurisdiction or by the decision of an authorized governmental agency, such invalidation of such part of this Agreement shall not invalidate the remaining portions thereof.

14.2 Section headings are for convenience only and are not part of the Agreement.

### **Modification of Agreement and Notice**

15.1 There have been no representations, inducements, promises, or agreements of any kind that have been made by either party or by any person acting on behalf of either party that





are not embodied within this Agreement. This Agreement may not be changed or altered except in writing duly executed by a duly authorized agent of all parties hereto.

15.2 Notices and communications directed to Guidepost shall be sent to the undersigned at the address shown above. Notices and communications directed to the Task Force shall be sent to the addressee of this Agreement.

**Effective Date**

16.1 The Engagement and the terms of this Agreement shall be deemed to be effective as of September 1, 2021.

**Execution of the Agreement and Signatures**

17.1 The Agreement may be executed in one or more counterparts, all of which together shall constitute one and the same Agreement and each of which shall be an original. This Agreement shall be binding on all parties and their respective heirs, successors, and assigns.

Please execute and return this letter of engagement at your first opportunity.

We look forward to working with you toward a successful completion of the Engagement.

Very truly yours,

\_\_\_\_\_  
Julie Myers Wood  
Chief Executive Officer  
Guidepost Solutions, LLC

\_\_\_\_\_  
September 9, 2021

~~AGREED AND ACCEPTED:~~

\_\_\_\_\_  
Dr. Bruce Frank

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Ronnie Floyd

\_\_\_\_\_  
Date